

WCCUSD



Citizens' Bond Oversight Committee

Meeting Agenda and Packet for December 11, 2023

1400 Marina Way South, Richmond, CA 94804

CBOC members are requested to contact the chairperson, Lorraine Humes, if they are unable to attend the meeting at email: lhumeswccusdcbo2@gmail.net

AGENDA

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE

(Bond Measures D, E and R)

December 11, 2023 - 6 p.m.

1400 Marina Way South, Richmond CA 94804

(In Person Meeting)

To join by computer, please click the link below to join the webinar

<https://wccusd.zoom.us/j/95267496270>

Or by Telephone: US: 1+(669) 444-9171 / Webinar ID: 952 6749 6270

OPENING PROCEDURES:

- A. Call to order / Pledge of Allegiance
- B. Comments by Chairperson (10 minutes)

Welcome new member, Lin Johnson

Roll Call

Chairperson: Lorraine Humes	Lin Johnson
Vice Chairperson: Brendan Havenar-Daughton	Jia Ma
Secretary: Vacant	Ariel Xi
Don Gosney	

Quorum is a majority of committee members. Minutes will be taken by Tami Dunning until an election of a CBOC secretary

C. Public Comment

1. Clarification of Robert's Rules on public comment (5 minutes)
2. This time is reserved for members of the public to address the Committee on Bond Program issues not already appearing on the agenda. Comments are limited to three minutes per speaker and ten minutes per topic. (By a majority vote of the CBOC members, in attendance, the time limit may be extended.) No discussion is allotted on public comment. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The CBOC members may briefly respond to statements made for questions posed, however, for further information, please contact the CBOC Chairperson for the item of discussion to be placed on a future agenda lorraine.humes@wccusd.net (Brown Act §54954.3(b))
3. The public will be able to comment on the agenda items (two minutes per speaker)

D. Approval of the Agenda (3 minutes)

DISTRICT REPORTS: (40 minutes)

- E. Bond Program Project Status (Luis Freese/Melissa Payne/Ellen Mejia-Hooper) - (40 minutes)**
- 1. Bond Project Reports**
 - 2. Senior Citizen Organization vacancy and other vacancies**

CBOC BUSINESS:

F. Action Items (45 minutes total)

- 1. Election of officers for 2024 (15 minutes)**
- 2. Approval of Minutes (3 minutes)**
(Unless pulled from the consent calendar by a member of the CBOC, staff or the public, consent items are approved without discussion)
 - a. Draft of July, 10, 2023 minutes**
 - b. Draft of October 16, 2023 minutes (adjourned due to lack of quorum)**
- 3. CBOC Meeting calendar for 2024 (5 minutes)**
 - a. 2024 yearly calendar vs 2023/2024 fiscal calendar**
 - b. If vote for 2024 yearly calendar format, November 11, 2024 is Veterans' Day. Suggest meeting the following Monday, November 18, 2023**
- 4. Annual Report Update – Lorraine Humes (5 minutes)**
- 5. New Reference Document – Future Agenda Item Log (2 minutes)**
- 6. CBOC Honor Plaque – Lorraine Humes (15 minutes)**
Over the years, some members of the committee have volunteered their service for a maximum of four years (2 consecutive terms) or six years (3 consecutive terms) – depending when the Ed Code was changed. On our website, we should have some way to commemorate their service. Perhaps we could have a plaque, on our homepage, listing their names and listing the years they served.

REFERENCE DOCUMENTS

- G. Information Request Log**
- H. Future Agenda Item Log**
- I. CBOC Membership Roster**
- J. 2023 CBOC Attendance Chart**

NEXT SCHEDULED METING – January 8, 2024

ADJOURNMENT

TRAINING (60 minutes total) – Construction 101, Ed Codes, A/P Checklist, Web site tours

Disability Information

Upon written request to the district, disability related modifications or accommodations—including auxiliary aids or services—will be provided. Contact the Superintendent's Office at (510) 231-1101 at least 48 hours in advance of the meeting

Members can make public comments – Parliamentarian's Clarification

According to Robert's Rules, members of the committee are allowed to speak during public comment. Members may make announcements (or a report) during this time. I mistakenly thought we allowed for reports later on the agenda.

However, as with other public comment, a debate is not allowed during public comment, not matter what the topic is. We may briefly answer questions, but not engage in any discussion. If an item that is mentioned in public comment needs further discussion, it needs to be an agenda item.



Projects Status Update

Citizens' Bond Oversight Committee
December 11, 2023

Project Status Update

	SITE	PROJECT	TYPE	STATUS
PLANNING	Kennedy HS	Scoping and Prioritization	BOND	Pre-Design
	Richmond HS	Scoping and Prioritization	BOND	Pre-Design
	Stege ES	Scoping and Prioritization	BOND	Pre-Design
	SITE	PROJECT	TYPE	STATUS
DESIGN	Kennedy HS	Critical Needs: Demo 100 and 200 Building	BOND	Schematic Design / Design Development
	SITE	PROJECT	TYPE	STATUS
PROCUREMENT	Shannon ES	Critical Needs: MPR	BOND	Reject and Rebid
	SITE	PROJECT	TYPE	STATUS
CONSTRUCTION	Lake	Campus Replacement	BOND	Increment 1 – Complete Increment 2 – Construction
	Hercules M/HS	Critical Needs: Science Building	BOND	Construction
	Collins ES	Critical Needs: HVAC Addition	BOND	Paused until Equipment Delivery
	Cameron School	Critical Needs: HVAC Addition	BOND	Paused until Equipment Delivery
	Riverside ES	Critical Needs: Playground Improvements	BOND	Closeout
	E-Rate Year 24	Indoor/Outdoor Wireless Upgrades at Various Sites	E-RATE & BOND	Closeout
	Kennedy Fields	Field and Bleachers Replacement	BOND	Closeout
	Pinole Valley HS	Fields Restoration & Bleachers	BOND	California Geotechnical Review in Progress

Lake Elementary School Campus Replacement



This two-phase project is the replacement of the Lake ES campus. The first phase includes new classrooms, library, and admin buildings and site work on the East half of the campus. The second phase will include new kindergarten and cafeteria buildings and remaining site work on the West half of the campus.

Lake Elementary School Campus Replacement



Last Month



Lake Elementary School Campus Replacement



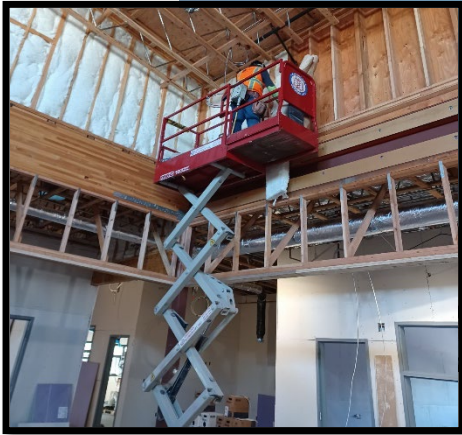
Lake Elementary School Campus Replacement



Lake Elementary School Campus Replacement



Last Month



Hercules Middle and High School Critical Needs Project



The primary purpose of this project is to build eight permanent high-quality science labs for both the Middle and High Schools. This project was identified in the Facilities Master Plan as Critical Needs Project. Support spaces include science teacher workrooms and student and staff restrooms. By the end of the project, nine portables will be removed from the campuses.

Hercules M. & H.S. Critical Needs Project



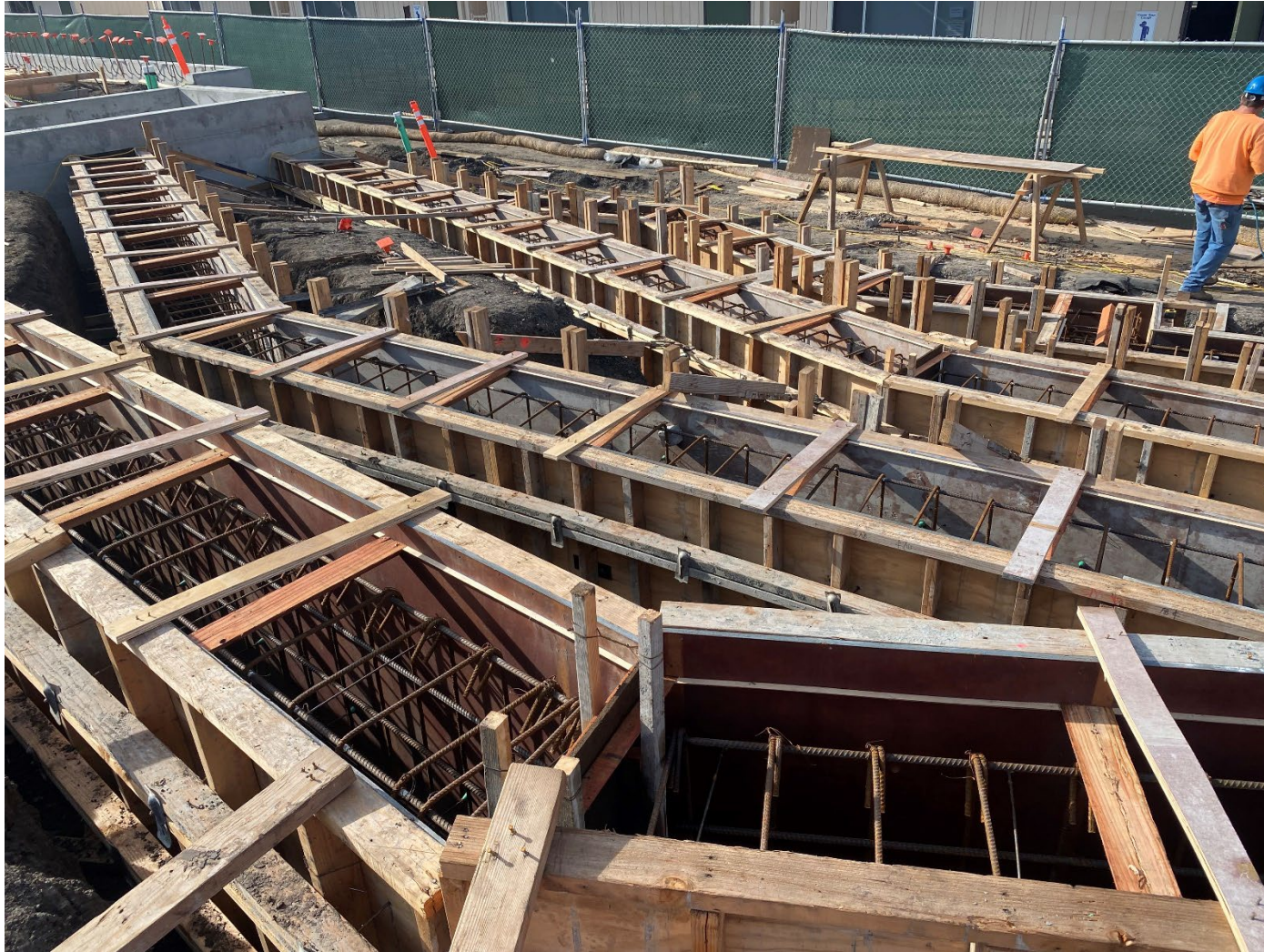
Footings complete, prepping for the building curb and installing under slab utilities

Hercules M. & H.S. Critical Needs Project



Low-voltage pathways capped into the future IDF Room

Hercules M. & H.S. Critical Needs Project



Form work for the amphitheater seat walls



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

CONSTRUCTION NEWSLETTER



LAKE ELEMENTARY CAMPUS REPLACEMENT PROJECT

Project Updates - December 2023

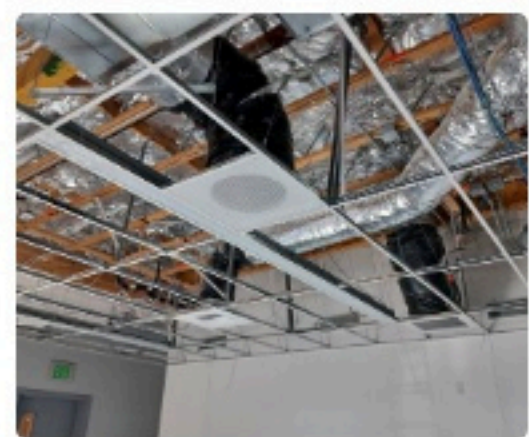
Building A - Office and Library

Completed Work

- Ceiling grid
- Ceramic tile
- Parapet Coping

Ongoing work in Progress:

- Installing fire devices
- Installing lighting fixtures



Building B and C - Classroom Buildings

Ongoing work in Progress:

- Complete ceiling piping and ductwork
- Applying interior paint
- Installing ceiling grid
- Installing the final coat of exterior stucco
- Installing the building awnings



Site Work

- Establishing Subgrade for the drop off zone

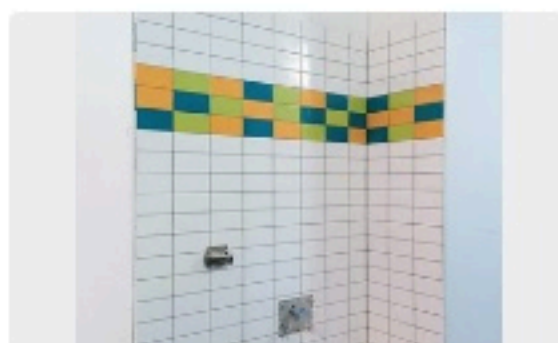


Project Overview

- **Project Scope:** The primary purpose of this project is to replace the school campus. Campus will be occupied during the duration of this project. The project will have two main construction phases. The first phase will include new buildings and site work on the East half of the campus and the second phase will include new buildings and remaining site work on the West half of the campus. Project design started in August 2021 and the first phase of construction is scheduled to start in Summer 2022. Construction for Phase 1 is scheduled through Winter of 2023 and Phase 2 is scheduled through Summer 2025. This project is an investment in our community through the use of taxpayer bond dollars.
- **Architect:** Quattrocchi Kwok Architects - QKA
- **Anticipated Completion:** Fall 2025

Project Website

Additional information and past newsletters can be found on the project website. To receive an email of this monthly newsletter or ask a project question, please email: askfacilities@wccusd.net



Building A

Tile in the drinking fountain alcove

Project Team:
Design Build Contractor:
Alten Construction

Construction Manager:
RGM Kramer Inc.
Matthew Medeiros
Matthew.Medeiros@wccusd.net



Building C, A and B

Final stucco coat on the buildings around to the outdoor learning area.



Lake Construction Newsletter

WCCUSD Facilities Planning & Construction

Subscribe to Lake





WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

CONSTRUCTION NEWSLETTER



HERCULES MIDDLE AND
HIGH SCHOOL
CRITICAL NEEDS PROJECT
SCIENCE BUILDING

Project Updates - December 2023

Construction Completed Last Month

- Began the installation of building footings and underground utilities
- Poured building footings and north retaining wall
- Formed and set rebar in the amphitheater seat walls



Construction Work Planned for This Month

- Continue to install under slab utilities
- Place base rock and pour the building slab
- Pour amphitheater seat walls
- Winter break activity: Connect underground utilities on the middle school campus



Project Overview

- **Project Scope:** The primary purpose of this project is to build eight permanent high-quality science labs for both the Middle and High Schools. This project was identified in the Facilities Master Plan as Critical Needs Project. Support spaces include science teacher workrooms and student and staff restrooms. By the end of the project, nine portables will be removed from the campuses.
- **Architect:** DSK Architects
- **Contractor:** Soltek Pacific Construction
- **Anticipated Completion:** Summer 2024

Project Website

Additional information and past newsletters can be found on the project website. To receive an email of this monthly newsletter or ask a project question, please email: askfacilities@wccusd.net



Placing under slab
utilities

Contact Information

Contractor:
Soltek Pacific Construction
Construction Manager:
Swinerton
Christine Tai
christine.tai@wccusd.net



Forming building curbs



Hercules Construction Newsletter

WCCUSD Facilities Planning & Construction

Subscribe to Hercules



Project Status Report: 12/1/2023



Lake Elementary School Replacement Project

2700 11th St.
San Pablo, CA, 94806

Project No: 1000003734 DSA No: 01-119938

Project Scope

Replacement of existing campus with construction of six new buildings. The first phase includes demolition of existing Kindergarten Building and construction of three of the new buildings and site work on the East half of the campus. The second phase will include the other three new buildings and remaining site work on the West half of the campus.

Schedule

Notice to Proceed	8/5/2021
Original Project Duration	1258
Final Completion	1/24/2025
Approved Time Extensions	203
Revised Project Duration	1461
Revised Completion Date	8/15/2025
Calendar Days Elapsed	856 59%

Project Team

Owner	WCCUSD
Design Build Entity	Alten Construction & Co.
Construction Manager	RGM Kramer
Inspector	DSA School Inspectors, Inc.

Contract Summary

Amended Base Contract Amount	\$50,466,705
Amended Project Contingency	\$781,522
Amended District Contingency	\$3,406,055
Original Contract Amount	\$54,654,282
Contract Ammendments	\$2,500,000
Revised Contract Amount	\$57,154,282
Amended Project Contingency	\$781,522
Executed CO	\$92,920 12%
Remaining Contingency	\$688,602 88%
Open PCOs	\$60,226 8%
Rejected PCOs	\$37,785 5%
Amended District Contingency	\$3,406,055
Executed CO	\$878,101 26%
Remaining Contingency	\$2,527,954 74%
Open PCOs	\$229,197 7%
Rejected PCOs	\$23,099 1%
Completed & Stored & Billed to Date	\$24,899,529 46%
Stop Notices	\$0

Project Updates

Activities Last Month:
Bldg A: Lath and plaster, sheet metal and gutters, gypsum board, interior painting, ceiling grid, above ceiling and ceiling MEPs has started.
Bldg B: Lath and plaster, sheet metal and gutters, gypsum board, interior painting, ceiling grid has started, OH door, tracks for bifolding doors between classrooms.
Bldg C: Roofing, lath and plaster, sheet metal and gutters, structural and interior wall framing, insulation, gypsum board and finish, OH door, tracks for bifolding doors between classrooms.
Upcoming Work
BldgA: Complete acoustical grid, above ceiling and ceiling MEPs, install remaining doors and seal up building, exterior painting, install remaining doors and seal up building, exterior painting.
Bldg B: Interior painting, ceiling grid, above ceiling and ceiling MEPs.
Bldg C: Complete gypsumboard and finish, interior painting.

Project Status Report: 12/1/2023



Hercules Middle & High New Science Building

1900 Refugio Valley Road
Hercules CA, 94547

Project No: 1000004154

DSA No: 01-120266

Project Scope	New 1 story, 14,410 sf classroom building with (8) laboratory classrooms, (2) lab prep rooms, restrooms, associated site work.
	Phase 1: Remove (4) middle school portables, complete student drop off sidewalk and paving improvements
	Phase 2: New science building
	Phase 3: Remove (4) high school portables and (1) restroom portable

Project Team	Owner	WCCUSD
	Architect	DSK Architects
	Construction Manager	Swinerton
	Contractor	Soltek Pacific Construction
	Inspector	Edward Sit

Schedule	NTP	6/13/2023
	Original Project Duration	429
	Final Completion	8/14/2024
	Approved Time Extensions	0
	Revised Project Duration	429
	Revised Completion Date	8/14/2024
	Calendar Days Lapsed	171 40%

Contract Summary	Original Contract Amount	\$15,613,000	
	BOE Executed COs	\$0.00	0.00%
	Unforeseen Conditions	\$0.00	0.00%
	Owner Requested	\$0.00	0.00%
	Design Changes	\$0.00	0.00%
	Outside Agency/Other	\$0.00	0.00%
	Revised Contract Amount (Contract + \$ Executed CO)	\$15,613,000.00	
	No. of PCOs	4	
	Pending PCOs	\$279,437.00	1.79%
	Rejected/Voided PCOs	\$0.00	0.00%
	Completed & Stored \$ Billed to Date	\$2,269,975.32	14.54%
	Stop Notices	\$0	

Project Status	Completed Work: - Building: Pour foundations. Install underground electrical and plumbing (40% complete). - Site: Pour North retaining walls. Form/ rebar amphitheater seat walls.
	Upcoming Work: - Building: Continue to install underground electrical and plumbing. Pour slab on grade. - Site: Complete utilities (fire water, sanitary sewer). Tie in irrigation line. Pour seat walls.
	Project Issues: - Relocation of Library utilities

DRAFT

Regular Meeting MINUTES

WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE

(Bond Measures D, E and R)

July 10, 2023, 6:00 p.m.

In Person Meeting

1400 Marina Way South, Richmond CA 94804

To join by computer, please click the link below to join the webinar

<https://wccusd.zoom.us/j/95267496270>

Or Telephone: 1-669-444-9171, or 1-669-900-6833

Webinar ID: 952 6749 6270

A. Opening Procedures – Called to Order at 6:02 PM

- a. Pledge of Allegiance
- b. Roll Call

Chairperson: Lorraine Humes PRESENT	Jia Ma PRESNT
Vice Chairperson: Brendan Havenar-Daughton	Tamecia Vallot
Secretary: John Anderson	Ariel Xi PREENT
Anton Jungherr PRESENT	

With 4 out of 7 present, quorum is met.

- c. Agenda Adoption

The agenda was adopted with no objection.

- d. Comments by the Chairperson

Comments were received.

- e. Public Comment

Comments were received.

B. Consent Agenda - 3 minutes

- a. April 10, 2023 CBOC Meeting Draft Minutes
- b. Revised May 8, 2023 CBOC Meeting Draft Minutes
- c. June 12, 2023 CBOC Meeting Draft Minutes

Mr. Jungherr pulled all items in the Consent Agenda. Mr. Jungherr moved to postpone the minutes of April 10, 2023, May 8, 2023, and June 12, 2023 until August 14, 2023 meeting. The motion passed with no objections.

C. Bond Program Project Status (Luis Freese/Melissa Payne/Ellen Mejia-Hooper) - 20 minutes

Presentation was received on progress of current Bond Projects including newsletters

- a. Facilities Master Plan Project Update
- b. Project Status Reports
- c. Project Newsletters
 1. Riverside Elementary School CNP - <https://www.smores.com/jvxn7>
 2. Hercules Middle and High Schools CNP - <https://www.smores.com/cn2au>
 3. Cameron School CNP - <https://www.smores.com/r7j08>
 4. Collins Elementary School CNP - <https://www.smores.com/ezkt9>
 5. Lake Campus Replacement Project - <https://www.smores.com/xpqs4>
- d. Status of applicants for CBOC

There were no applications to be updated on.

D. Action Items

- a. Report on Financial and Performance Audits, June 30, 2022 (Anton Jungherr and Lorraine Humes)

Related document is attached to the agenda.

Mr. Jungherr moved to have the Chairperson appoint an ad hoc committee, with authority given to the Chairperson to appoint up to 4 members, to prepare a report for action at the August CBOC meeting on this matter. Seconded. The motion passed with no objections.
- b. Chairperson Report – Current Status of CBOC (Lorraine Humes) Related documents attached to the agenda – Prop 39, KPI chart, Resolutions 22-04 & 23-01

Mr. Jungherr moved to approve the report and to send the report to the Contra Costa Taxpayers Association, the CA Taxpayer Association, the local press, and the school board. Seconded.

Ariel XI moved to amend by adding sending to the parents with the report be sent to the school district and included in the agenda packet, and be sent to the PTA Presidents, and Parent’s Square and each School Site Council. Seconded. The amendment passed with no objections.

The Chairperson will also include a link to the application to serve on the CBOC in each letter.

Mr. Jungherr moved to amend to also include it in the district newsletter, the construction newsletters, and also issue a CBOC press release on this matter. Second. The amendment was passed with no objection.

The perfected main motion was adopted with no objections.

- c. 2021/2022 annual report motion (Anton Jungherr) (time permitting) Related document is attached to the agenda.
Mr. Jungherr moved this item be moved to the August meeting.
Seconded. The motion passed with no objections.

E. Training on Robert's Rules (Tamara Dunning and Lorenzo Cuesta)
Training was received on Robert's Rules of Order.

F. Reference Documents

- a. CBOC Information Request Log July 10, 2023
- b. Staff report on auditors' responses – removed with no objections due to material being under D(a)
- c. Chairperson's CBOC Status Report – removed with no objections due to being a duplicate of A(d).
- d. Proposition 39
- e. KPI Chart
- f. Resolution 22-04
- g. Resolution 23-01
- h. Roster
- i. Attendance Chart
- j. 2021/2022 Annual Report motion – Removed with no objection due to also being listed as item D(c).

G. Next Scheduled Meeting

- a. August 14, 2023 6 pm

H. Adjournment

Minutes submitted by Tami Dunning, PRP.

Disability Information

Upon written request to the district, disability related modifications or accommodations—including auxiliary aids or services—will be provided. Contact the Superintendent's Office at (510) 231-1101 at least 48 hours in advance of the meeting

DRAFT

**WCCUSD CITIZENS' BOND OVERSIGHT COMMITTEE
(Bond Measures D, E and R)
Meeting Minutes
October 16, 2023 at 6 pm
1400 Marina Way South, Richmond CA 94804
In Person Meeting**

A. Opening Procedures

Chairperson Lorraine Humes opened the meeting at 6:02 PM; recessed till 6:20 PM

Roll Call (John Anderson, Brendan Havenar-Daughton, Lorraine Humes, Jia Ma, Tamecia Vallot, Ariel Xi (6 members, Quorum 4)

CBOC members present:

Brendan Havenar-Daughton (Arrived 6:20 PM), Lorraine Humes, Jia Ma

Members absent:

John Anderson, Tamecia Vallot, Ariel Xi

Meeting adjourned due to lack of quorum at 6:25 p.m.

Lorraine M. Humes, President

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CBOC 2024 Meeting Calendar (usually second Monday of Month at 6 PM)

Yearly Calendar

January 8, 2024

February 12, 2024

March 11, 2024

April 8, 2024

May 13, 2024

June 10, 2024

July 8, 2024

August 12, 2024

September 9, 2024

October 14, 2024

November 18, 2024*

December 9, 2024

*November 11, 2024 is Veterans Day

WCCUSD Fiscal Year Calendar

January 8, 2024

February 12, 2024

March 11, 2024

April 8, 2024

May 13, 2024

June 10, 2024

NAME of REQUESTER	DATE OPERATIONS OFFICE RVCD.	SUBJECT	FORWARDED FOR RESPONSE TO:	RESPONSE	RESP. DATE
151)Anton Jungherr	10/26/2020	Detail of Lead Auditor July 2020 credit of \$991.48 and confirm that no payroll for the Lead Internal auditor was charged to the Fund 21 Bond Fund in July 2020. Confirm that there was no payroll for the Lead Internal reported in Aug. 2020. Will the Lead Auditor's payroll be charged to the Fund 21 Bond Funds when she reviews the implementation of forensic/audit recommendations?	10-27-20 to M. Payne	Document sent to A. Jungherr and D. Gosney 12-10-20	12/10/2020
152)Anton Jungherr	11/9/2020	Mr. Jungherr inquired whether the district followed appropriate procedures for hiring Eide Bailly.	11-9-20 M. Romo	12-14-20 answers were emailed to A. Jungherr and D. Gosney. 12-15-20 additional document sent.	12/14/2020 & 12-15-20
153)Don Gosney	3/5/2021	Copies of Orbach's invoices for 12-15-20 and 12-22-20	M. Payne	3-22-21 sent to D. Gosney by M. Payne	3/22/2021
154)Lorraine Humes	8/8/2021	Questions & verifications needed for Annual Report	8-9-21 M. Romo & M. Payne	9-3-21 emailed L. Humes the response	9/3/2021
155)Sallie DeWitt	8/26/2021	Update of the FAI Recommendation table and overall status of the FAI implementation.	8-27-21 M. Payne	9-6-21 emailed S. DeWitte the response.	9/6/2021
156)Lorraine Humes	10/20/2021	Asked if there are any government standards stating how long a company can audit the same program.	10-21-21 forwarded to Nidia Carrera for response.	10-26-21 N. Carrera responded to Ms. Humes.	10/26/2021
157)Lorraine Humes	10/28/2021	How wil the 27 recommendations from Moss Adams be verified?	10-28-21 M. Payne	11-15-21 M. Payne responded to L. Humes	11/15/2021
158)Lorraine Hume	10/28/2021	How can the CBOC review the verification of recommendations using the PMP?	10-28-21 M. Payne	11-15-21 M. Payne responded to L. Humes	11/15/2021
159)Lorraine Hume	2/9/2022	Copy of the draft minutes from the December CBOC meeting.	S. Garfield	Copy emailed to Ms. Humes and Mr. Anderson	2/9/2022
160)Lorraine Humes	8/15/2022	Financial Report #13 for 6-30-22	8-18-22 S. Cha	Sent to L. Humes and CBOC committee-10-5-22	10/5/2022
161)Lorraine Humes	8/15/2022	Financial Report #13A for 1-31-21 - 6-30-22	8-18-22 S. Cha	Sent to L. Humes and CBOC committee-10-5-22	10/5/2022
162)Lorraine Humes	8/15/2022	Reports for 6-30-22-Rpt. #2, Consolidate Fund 21&35, Master Plan Projects 2016, Measure R Projects	8-18-22 S. Cha	Sent to L. Humes 9-23-22-Additional documents sent on 10-5-22	9/23/2022 & 10-5-22
163)Lorraine Humes	8/15/2022	Estimated tax rates after Measure R	8-18-22 S. Cha	Sent to L. Humes 10-7-22	10/7/2022
164)Lorraine Humes	8/15/2022	FMP Implementation update for Measure D(2010) & Measure E(2012), 6-20-21-slide #5-project status	8-18-22 E. Mejia-Hooper	Sent to L. Humes 8-22-22	8/22/2022

NAME of REQUESTER	DATE OPERATIONS OFFICE RVCD.	SUBJECT	FORWARDED FOR RESPONSE TO:	RESPONSE	RESP. DATE
165)Lorraine Humes	8/15/2022	FMP Updating the 2016 Facilities Master Plan Prioritization for Project Sequencing of Measure R 2020, June 23, 2021-slide 6 & 5	8-18-22 E. Mejia-Hooper	Sent to L. Humes 8-19-22 & 9-6-22	8-19-22 & 9-6-22
166)Lorraine Humes	8/15/2022	FAI Implementation reports Phase 1.5 & 2.0	8-18-22 M. Payne	Sent to L. Humes 9-8-22	9/8/2022
167)Lorraine Humes	8/15/2022	KPI Summary-Report #1, Bonds Authorized chart through June 30, 2022	8-18-22 S. Cha	Sent to L. Humes and CBOC committee-10-5-22	10/5/2022
168)Anton Jungherr	3/31/2023	John Anderson's letter referred to in the minutes of 6-16-21 Facilities Committee Meeting Minutes	4-4-23 M. Payne & S. Garfield	Sent to A. Jungherr	4/11/2023
169)Anton Jungherr	7/11/2023	Colbi Amendment 4-20-23	7-12-23 M. Payne & S. Garfield	Sent to A. Jungherr	7/24/2023
170)Anton Jungherr	7/11/2023	Tami Dunning's Contract with CBOC	7-12-23 L. Freese & S. Garfield	Sent to A. Jungherr	7/24/2023
171)Lorraine Humes	7/12/2023	Group email for PTA Councils & School Councils	7-12-23 S. Garfield	Sent response to L. Humes	7/26/2023
172)Lorraine Humes	8/29/2023	cpy of July and August 2023 A/P check lists for Building Fund, Code 21	8-29-23 -M. Payne, L. Freese	Response given at 9-11-23 CBOC meeting	9/11/2023
173)Anton Jungherr	9/11/2023	Copy of Colby invoice 9704	9-11-23 M. Payne at CBOC mtg.	Response sent to A. Jungherr 9-18-23	9/18/2023
174)Anton Jungherr	9/11/2023	Copy of Orbach Henderson, Huff & Henderson invoices 101035,101038,101493,101495	9-11-23 M. Payne at CBOC mtg.	Response sent to A. Jungherr 9-18-23	9/18/2023
175)Lorraine Humes	9/25/2023	Copy of Fund 21 Checklist for Sept. 2023	9-25-23 M. Payne	Response sent to L. Humes 10-10-23	10/10/2023
176)Lorraine Humes	10/23/2023	Copy of 2023 Bond KPI Summary Report	10-24-23 M. Payne	M. Payne had a conversation with L. Humes explaining that this is not a routine report and is not available at this time.	11/13/2023

Future Agenda Items

[illegible]

No.¹	Category²	Nominated By	Member Name	City of Residence	Office	Dates Board Approved	Current Term End Date	1st, 2nd or 3rd Term?
1	Business Organization *	Business Organization						
2	Senior Citizen Organization *	Senior Citizen Organization						
3	Taxpayers' Organization *	Taxpayers' Organization	Lorraine Humes	San Pablo	Chair	3-1-23	3-23-25	Third
4	Parent or Guardian *	Parent or Guardian	Lin Johnson	San Pablo		12-6-23	12-5-25	First
	Parent/Guardian & PTA*	PTA/School Site Council	Brendan Daughton	Richmond	Vice Chair	3-15-23	3-14-25	First
5	At Large Community Member	Self-Nomination	Jia Ma	El Cerrito		1-11-23	1-10-25	First
7	At Large Community Member	Self-Nomination	Don Gosney	Richmond		11-1-23	10-31-25	First
8	At Large Community Member	Self-Nomination						
9	At Large Community Member	Self-Nomination	Ariel Xi	Richmond		4-12-23	4-11-25	First
10	At Large Community Member	Self-Nomination						
11	At Large Community Member	Self-Nomination						

Superintendent's Designee: Luis Freese
BOE Liaison: Trustee Leslie Reckler

Description	Number
Authorized Positions	11
Filled Positions	6
Vacant Positions	5
Pending Applications	0
Quorum Requirement	4

¹ Position numbers were assigned by the CBOC for reference purposes only

² Proposition 39, CBOC was established by the Board of Education on April 9, 2003. All appointments are made by the Board of Education. Terms are for two (2) years with a maximum of three consecutive terms.

Attendance / Roster for 2023

Attendance / Roster for 2023													
	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Term dates (Term #)
John Anderson	P	P	P	A(+)	P	A(+)	A(+)	P	P	A(+)	Resigned 11/8/23		6/9/22 – 6/8/24 (2)
Brendan Havenar-Daughton			P	P	A(+)	A(+)	A(+)	P	P	P	P		3/15/23 – 3/14/25 (1)
Sallie DeWitt	A (-)	A (-)	No longer a committee member (termed out)										3/24/21 – 3/23/23 (3)
Lorraine Humes	P	P	P	P	P	P	P	P	P	P	P		3/24/23 – 3/23/25 (3)
Anton Jungherr			P	P	P	P	P	P	P	Resigned 10/2/23			3/15/23 -3/14/25 (1)
Jason Lindsey	A (-)	A (-)	P	A(-)	A(-)	No longer a committee member (term over)							6/2/21 – 6/1/23 (1)
Jia Ma	P		P	A(-)	P	A(-)	P	P	P	P	P		1/11/23 – 1/10/25 (1)
Tamecia Vallot			P	A(-)	P	P	A(+)	A(+)	A(+)	A(-)	Resigned 10/16/23		3/15/23 – 3/14/25 (1)
Ariel Xi					P	A(+)	P	P	P	A(+)	P		4/12/23 – 4/11/25 (1)
Don Gosney											P		11/1/23 – 10/31/25 (1)
Lin Johnson													12/6/23 – 12/5/25 (1)
P = Present A (+) = Absent with notification A (-) = Absent without notification X = No meeting (Apr. = Lack of Quorum)													